

Minnesota Mixed Breed MMBC

CONSTITUTION

(Revised November 2010)

ARTICLE I: Name

The name of the organization shall be the "Minnesota Mixed Breed Club" ("MMBC").

ARTICLE II: Objectives

The objectives of the MMBC shall be:

- A. Educate owners of mixed breed dogs, as well as the general public, concerning the abilities and versatility of the mixed breed dog.
- B. Showcase the natural abilities and skills of mixed breed dogs by conducting sanctioned obedience, agility, and other trials, tournaments, exhibitions, and/or activities that are open to eligible mixed breed dogs.
- C. Encourage members to accept the rules and regulations as established by the various sanctioning bodies for events hosted by the MMBC as the standard by which dogs shall be judged.
- D. Acknowledge the achievements of mixed breed dogs.
- E. Offer educational materials to the general public to educate them in ways to care for and enjoy their mixed breed dogs.
- F. The MMBC agrees to promote licensed/sanctioned events that allow mixed breed dogs to participate and compete on equal terms.

ARTICLE III: Membership

Membership shall be open to all persons who subscribe to the objectives of the MMBC and conform to membership standards as set forth in the MMBC Bylaws.

ARTICLE IV: Amendments

Amendments and changes to this Constitution and Bylaws may be proposed by the Board, the Bylaws and Standing Rules Committee, or by written petition addressed to the Secretary signed by twenty percent (20%) of the membership. The proposed amendment with the recommendations of the Board shall be submitted to the membership for vote within three months following the receipt of the petition and at least thirty (30) days prior to the membership vote.

ARTICLE V: Dissolution

The MMBC may be dissolved at any time with the written consent of at least two-thirds of the membership. In the event of dissolution for any reason other than reorganization, all property shall first be sold/liquidated at a reasonable value. Any assets remaining after the settlement of debts shall be given to a charity benefiting dogs. The charity shall be selected by the membership. No

member or individual shall receive any assets or any portion of the property of the MMBC except as purchased above.

ARTICLE VI: MMBC Year and Elections.

Section A: MMBC Year.

1. The MMBC's fiscal year shall begin on January 1 and end on December 31.
2. The MMBC's official year shall begin immediately after the end of the election at the annual meeting and shall continue through the election at the next annual meeting.

Minnesota Mixed Breed MMBC

BYLAWS

(Revised November 2010)

ARTICLE I: Membership

Section A: Types

The MMBC shall have three types of membership:

1. INDIVIDUAL MEMBERSHIP shall be open to all persons who subscribe to the objectives of the MMBC and shall not have been expelled from any organization sanctioning canine activities.
2. HOUSEHOLD MEMBERSHIP shall be open to any household grouping whose members individually meet the requirements for individual membership.
3. JUNIOR MEMBERSHIP shall be open to individuals under 18 years of age with parental approval.

Section B: Responsibilities and Privileges:

1. Members in good standing may enjoy the privileges of the MMBC. To maintain good standing each member shall have the following responsibilities:
 - a. Have no outstanding debts due the MMBC, and
 - b. Attend a minimum of one of four general meetings as set forth in Article IV. This requirement may be waived upon request for members living more than 100 miles outside the greater Twin Cities metropolitan area as defined in paragraph d below, and
 - c. Work a minimum of one MMBC sponsored event during the year. This requirement may be waived upon request for members living more than 100 miles outside the greater Twin Cities metropolitan area as defined in paragraph d below.
 - d. The greater Twin Cities metropolitan area shall be the Twin cities seven-county metro area (Anoka, Hennepin, Carver, Scott, Dakota, Ramsey, and Washington counties).
 - e. Waiver requests may be denied by the Board if the member competes in any MMBC event.
2. Members in good standing are allowed the following privileges:
 - a. Participate in all events sponsored or cosponsored by the MMBC unless denied by the event committee following the rules of the sanctioning body,
 - b. Attend all meetings of the MMBC,
 - c. Receive all MMBC newsletters, publications and membership mementoes, and
 - d. Join any MMBC e-groups.

Section C: Voting

Members are entitled to vote at all meetings of the **MMBC**:

1. A member must be age 18 or older to be eligible to vote.
2. Each eligible member is entitled to cast a single vote on any subject or issue being voted upon.
3. The voting privilege must be exercised by the individual member. Proxy votes are not permitted and shall not be counted.
4. Members whose dues are unpaid on the date of any meeting shall not be permitted to vote at that meeting.
5. The Board, at its discretion, may allow an electronic poll/vote when deemed necessary to have a vote before the next scheduled meeting. Rules of electronic voting will be the same as those for voting at meetings.

Section D: Application for Membership.

1. Each applicant for membership shall apply on a form approved by the MMBC Board and which shall provide that the applicant agrees to abide by the constitution, bylaws, standing rules, and other duly established rules, policies, and procedures of the MMBC. The application shall state the name, address, phone number, and e-mail address of the applicant. The applicant shall submit dues for the current year with the application.
2. All applications shall be filed with the membership director of the MMBC, be presented to the membership, and voted upon at the first membership meeting following receipt or, in the alternative, via a secret ballot membership e-mail vote.
3. Any member rejected by greater than ten percent (10%) of the general membership shall be denied membership in the MMBC.

Section E: Dues.

1. Membership dues for each category of membership for the upcoming year shall be determined by the membership at the fall general meeting or the last meeting of each year.
2. The Membership Director shall prepare or have prepared and mail/direct e-mail (not general post to e-groups) statements of dues to each member not later than November 15 of each year.
3. Dues for the upcoming year are to be paid by December 31 and are overdue on January 1st.
4. Dues not paid in a timely manner shall be a debt to the MMBC.

Section F: Termination.

Membership may be terminated by:

1. Resignation. Except when in debt to the MMBC any member may resign by giving written notice to the secretary.

2. Lapsing. A membership shall be lapsed and automatically terminated if a member's dues remain unpaid on April 1 of each year.
3. Expulsion. A membership may be terminated by expulsion as provided in Article VII of these Bylaws.

Section G: Discrimination.

Membership shall not be discriminated against on the basis of race, color, nationality, sex, sexual orientation, religion, or on the basis of the breed, or mixed breeding of any member's or proposed member's dog(s).

ARTICLE II: Meetings

Section A: Location.

All meetings of the MMBC shall be held in the greater Twin Cities metropolitan area as defined in Article 1, Section B.1.d at places and times established by the president and secretary.

Section B: General Meetings.

General meetings shall be held quarterly or as requested by the membership as set forth in Section D. below.

Section C: Annual Meeting

The first general meeting of the calendar year shall be considered the Annual Meeting ("Annual Meeting").

Section D: Special Meetings

Special MMBC meetings may be called by the president or by the secretary upon receipt of a petition signed by 10% of the members in good standing and shall not be less than two members. Such meetings shall be held in the greater Twin Cities metropolitan area as defined in Article 1 Section B.1.d. at a time and place designated by the authority calling the meeting.

Section E: Notice

The secretary shall give, or cause to be given, notice of MMBC meetings at least 14 days before the scheduled meeting date.

Section F: Order of Business

Insofar as the character and nature of MMBC meetings shall permit, the order of business shall be:

1. Roll Call
2. Minutes of the last meeting.
3. Report of the president.
4. Report of the secretary.
5. Report of the treasurer.
6. Reports of the committees.
7. Election of Officers (Annual Meeting only)
8. Unfinished business

9. New business
10. Adjournment

ARTICLE III: Officers and Terms

Section A: Officers and Terms

1. The officers of the MMBC shall be the president, vice-president, secretary, and treasurer.
2. Officers shall be elected by the membership to serve a two-year term.
3. Officer's terms shall be staggered to provide consistency in MMBC governance.
 - a. Elections for the offices of president and treasurer shall be held in odd numbered years.
 - b. Elections for the offices of vice-president and secretary shall be held in even numbered years.
4. Officers shall take office immediately following adjournment of the annual meeting and shall continue through the end of the next annual meeting which coincides with the MMBC official year.

Section B: Qualifications

No member shall hold more than one office at a time.

Section C: Nomination, Election, Removal, and Vacancies

Election of officers shall be held at the Annual Meeting in compliance with the following:

1. Nominations may be made at the fall MMBC meeting or from the floor at the Annual Meeting by any member in good standing in attendance subject to either:
 - a. The nominee's verbal statement of a willingness to serve, or
 - b. Submission of the nominee's written statement of a willingness to serve.
2. No person may be nominated except by the means specified in this article.
3. No person may be a candidate for more than one position.
4. If a person already holding office chooses to run for another office, and is elected to that office, is removed from the office for any reason, or chooses to resign from the Board:
 - a. The president shall immediately appoint a person to temporarily fill the vacated office, subject to the approval by a majority vote of members in attendance at the current or next general meeting. The appointee shall hold office until a replacement is elected at the next general meeting,
 - b. The secretary will receive nominations for the vacant position and an election for this position will be held at the next general meeting.

5. Balloting shall be by secret, written ballot. The ballots will be collected and counted by the secretary or tellers appointed by the president. The count will be verified by a Board member whose position is not up for re-election.
6. A majority vote of the members present and voting at the Annual Meeting shall be required for election to each office or Board position.
7. In the event that no candidate receives a majority vote on the first ballot, all but the two highest for such office shall be eliminated and the balloting continued. If the vote remains a tie after the second ballot, the election shall be decided by a coin toss.
8. A member of the Board may be removed for failure to perform the duties of the office. Removal requires a vote of not less than two-thirds (2/3) of the remaining members of the Board. The resulting vacancy shall be filled as set forth in Section C.4.a above. A resulting vacancy in the office of vice-president shall be filled by the remaining Board. Other vacancies occurring on the Board shall be filled from the membership until the next annual election.
9. Any removal of a Board member may be reversed by a petition signed by two-thirds of the general membership.

Section D: Duties.

1. President.

The president shall:

- a. Preside at all meetings of the MMBC and Board.
- b. Appoint all committee chairpersons.
- c. Serve as an ex-officio member of all committees.
- d. Declare any committee chair vacant in the event of nonperformance of duties and shall appoint a replacement.
- e. Appoint a Board member as secretary pro tem in the absence of the secretary.
- f. Determine a location and time for each scheduled general or special meeting of the Board and MMBC in consultation with the secretary as set forth in Article III. Section E.3.
- g. Perform any such other duties as assigned by the Board.

2. Vice-President.

The vice president shall:

- a. Assume the duties and powers of the presidency in the absence of the president.
- b. Assist the president in all ways.
- c. Serve as chairperson of the Bylaws and Standing Rules Committee.

- d. Perform such other duties as may be assigned by the President or the Board.

3. Secretary.

The secretary shall:

- a. Keep the minutes and records of all transactions of MMBC meetings and of all such matters for which a record may be ordered by the Board.
- b. Chair the nominating committee.
- c. Notify officers of their election.
- d. Be responsible for all formal correspondence of the MMBC and keep appropriate files, including but not limited to those duties also described in Article VII.
- e. In consultation with or at the direction of the president, determine a location and time for each scheduled general or special meeting.
- f. Provide notice of all MMBC meetings.
- g. Perform other duties defined in these Bylaws or as assigned by the president or Board.

4. Treasurer.

The Treasurer shall:

- a. Be responsible for overseeing collection, receipt, and deposit of all MMBC funds and ensure such funds are deposited in the name of MMBC in a financial institution approved by the Board.
- b. Promptly pay all signed and approved bills by check or electronic payment from the MMBC account.
- c. Keep an accurate and itemized account of the receipt and disbursement of all MMBC funds, which shall always be open to inspection by the Board or membership and shall be available at all MMBC meetings.
- d. Present a written financial report to the Board, including the budgeted amount and expenditures to date.
- e. Prepare a proposed annual budget to be approved by the Board.
- f. Reports, at a minimum, at the annual meeting all funds received and paid out during the previous fiscal year.
- g. Perform other duties assigned by the president or the Board.

ARTICLE IV: DIRECTORS

Section A: Membership Director

A membership director shall be elected to serve as the members' representative on the MMBC Board in compliance with the following.

Section B: Nomination, Election, and Term

1. The membership director shall be nominated at the fall MMBC meeting subject to ARTICLE III, Section C of these Bylaws as are the officers of the MMBC.
2. A majority vote of the members present and voting at the Annual Meeting shall be required for election.
3. The membership director shall have full voting privileges on the Board.
4. The membership director shall be elected in even numbered years for a two-year term.

Section C: Duties

The membership director shall:

1. Chair the membership committee.
2. Distribute membership applications as necessary and compile and maintain an accurate record of current membership.
3. Provide regular membership updates to the secretary.
4. Keep an accurate roll of MMBC members, addresses, and e-mail addresses.
5. Present membership applications to the membership at the first general meeting following receipt or, in the alternative, via e-mail.
6. Be responsible for maintaining accurate records of members fulfilling their annual membership requirements.

ARTICLE V: Board of Directors

Section A: Composition

The Board of Directors ("Board") shall consist of the elected officers and the membership director.

Section B: Duties

1. The Board shall carry out the policies and objectives of the MMBC and supervise the affairs of the MMBC between its meetings in accordance with the provisions of these Bylaws.
2. The Board shall approve an annual budget of the MMBC in January or as soon as can be accomplished following the Annual Meeting and review/adjust the budget as necessary on or before June 30.

Section C: Meetings.

1. The Board shall meet as necessary to accomplish business of the MMBC, separate and apart from the general MMBC meetings, as determined by the president.
2. Board meetings may occur physically, via conference call, or via e-mail/e-group with one week advanced notice by the secretary to all Board members.
3. Appropriate minutes shall be kept of all physical, conference call, and e-group meetings.
4. All regularly scheduled Board meetings shall be open to all members.
5. Between meetings, Board business and voting may occur by various media providing that all Board members have access to and agree to use the chosen media.

ARTICLE VI COMMITTEES

Section A: Standing Committees

1. The membership may establish standing committees to advance the work of the MMBC. Except for the membership committee which may only have a single chairperson as set forth in Article IV, Section A, standing committees shall be composed of a chairperson or co-chairpersons and one or more additional members.
2. The president, in consultation with the Board, shall appoint all standing committee chairpersons except for the:
 - a. Membership Committee which shall automatically be the membership director as elected by the membership as set forth in Article IV of these Bylaws; and
 - b. Bylaws and Standing Rules Committee which shall be chaired by the Vice President as set forth in Article III.D.2 of these Bylaws.
3. Appointments shall be effective immediately after adjournment of the annual Meeting.
4. Standing committees are always subject to the authority and direction of the Board.
5. Standing committees shall submit an annual budget for any anticipated requests to the Board by December 31 for approval/consideration prior to the first general meeting following the annual meeting and must get prior Board approval for any unbudgeted expenditures.
6. Any anticipated events, activities, or seminars requiring significant expenditures and not included in a committee's proposed annual budget shall be submitted to the Board for approval at least 60 days prior to the event.

Section B: Standing Committee Duties.

1. The Bylaws and Standing Rules Committee
 - a. Shall maintain conformity in the MMBC Constitution, Bylaws, and Standing Rules and Procedures.
 - b. May propose amendments and resolutions.

- c. Shall edit/correlate all proposed amendments to the Bylaws and Standing Rules and Procedures of the MMBC and submit them together with the Committee's recommendations and reasons for the recommendations to the membership in accordance with the Bylaws.

2. The Membership Committee

In addition to helping the membership director carry out any duties requested, the membership committee shall direct activities of the MMBC concerned with the determination and distribution of year-end membership gifts, awards, or other items available and/or all activities related to membership.

3. The Equipment Committee:

- a. Shall oversee the storage of all equipment and maintain a list itemizing all equipment and its estimated value.
- b. Shall be responsible for maintenance, recommendations, and purchase of all general nonevent-specific equipment, including but not limited to trailers, storage lockers, tables, canopies, etc., including current vehicle license/registration.
- c. Shall coordinate all equipment-related matters such as equipment rental policy, storage facility business, and interface with trial and seminar committees as necessary.
- d. Shall notify the Board of obsolete equipment and make recommendations for its disposal.

4. The Standing Events Committee:

The Standing Events Committee shall be responsible for coordinating all canine events sponsored by the MMBC. Events include but are not limited to the following:

- a. United Kennel MMBC (UKC)
- b. Association of Pet Dog Trainers (APDT) and Companion Dog Sports Program (CDSP)
- c. North American Dog Agility Council (NADAC)
- d. Canine Performance Events (CPE)
- e. Seminar Committee

5. The above Standing Events Committees shall:

- a. Coordinate all related sanctioning events, activities and seminars of the MMBC.
- b. Form subcommittees as it determines appropriate and shall be responsible for the actions of each such subcommittee.
- c. Provide a summary report of all related events at all general membership meetings.
- d. Communicate all event rule changes to the membership when appropriate.

- e. Keep the Board and members informed as to major happenings within the sanctioning body when appropriate.
- f. Shall be responsible for all maintenance and storage of major, MMBC-owned equipment related to its committee. This includes, but is not limited to,;
 - Maintaining an inventory of all equipment,
 - Reporting on the condition of all equipment to the equipment committee,
 - Recommending purchase of new equipment to the equipment committee,
 - Recommending disposal of retired equipment to the equipment committee,
 - Overseeing the storage of all equipment related to the committee,
 - Coordinating all equipment-related matters of the committee and interface with trial and seminar committees as necessary.
- g. Coordinate equipment needs with other committees using the same equipment.
- h. Maintain historical documentation of major happenings.

6. The Nominating Committee

- a. The committee shall consist of a chairperson and two MMBC members to be nominated and elected at the first general meeting following the Annual Meeting.
- b. To be eligible for nomination to this committee, a member must have been a member for at least two years.
- c. The committee shall submit a slate of one or more candidates for the offices of president, vice-president, secretary, treasurer, and membership director, giving the qualifications of each candidate.
- d. The slate shall be submitted to the membership along with the announcement of the Annual Meeting.
- e. As set forth in Article III. C, nominations may also be made via e-mail prior to the meeting or from the floor prior to the election and following a second to the nomination at the meeting, such nominees shall be entered on the slate, provided their qualifications are given at the time of nomination and provided candidates have consented to the nomination.

Section C. Special ad hoc committees shall be established by the Board to aid with specific MMBC projects and/or events.

Section D: Committee Membership, Term and Termination.

- 1. Standing committees can only be eliminated by amendment to these bylaws.
- 2. Special ad hoc committees shall be temporary in nature and automatically dissolve upon completion of the project.
- 3. Committee chairperson may accept or decline the services of any member as a member of the committee.

4. Committee chairpersons may be terminated by a majority vote of the Board. The terminated person shall be notified of the termination in writing.

ARTICLE VII Discipline

Section A: Suspension

Any member suspended by any nationally recognized dog club shall be automatically suspended by the MMBC for a like period.

Section B: Charges.

1. Any member may charge any other member with conduct prejudicial to the best interest of the MMBC or its activities/events. Written charges and specifications must be filed with the Secretary along with a deposit of five times the annual dues for an individual membership. The deposit shall be forfeited if the charges are not substantiated.
2. The secretary shall send a copy of the charges to each Board member. The Board shall determine by a simple majority if the charges constitute conduct prejudicial to the best interest of the MMBC. If the Board determines the charges do not constitute such action the charges will be dismissed without prejudice. If the Board judges the charges are prejudicial, a hearing shall be scheduled for no less than three and no more than six weeks after the determination.
3. The secretary shall notify the accused member of the charges and the date of the Board hearing by registered mail.

Section C: Hearing.

1. The accused and the complainant have the right to appear personally at the discipline hearing and to bring witnesses. The Board has the right to determine if counsel may attend the hearing and if witnesses will be heard. The accused and the complainant will be treated alike.
2. After hearing evidence, The Board shall determine if the charges are substantiated by a simple majority vote.
3. If the charges are sustained, the Board shall take one of the following actions, by majority vote:
 - a. Admonish the accused,
 - b. Suspend the accused from the MMBC membership for a maximum of six months, or
 - c. Recommend expulsion as set forth in Section D below. The accused shall be suspended pending the full membership hearing on the recommendation.
 - d. Notify the accused and complainant in writing of the Board's decision. The secretary shall send the notification by certified mail.

Section D: Expulsion shall be by one of two means:

1. Board recommendation for expulsion shall be heard by the membership at a general or special meeting between 30 and 60 days after the Board makes the recommendation.
2. The defendant has the right to appear before the meeting and be heard.
3. The membership present at the meeting shall vote on the expulsion by secret, written ballot; a 90% vote of the members present and voting shall be necessary for expulsion.
4. Any member convicted of any violation of animal cruelty, animal neglect, or animal abuse laws in any state or jurisdiction shall be expelled automatically.

ARTICLE VIII: Amendments and Changes

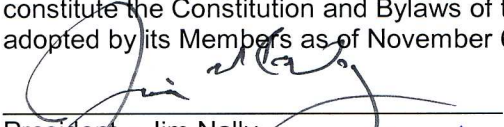
Section A: Proposed Amendments

1. Amendments and changes to the Constitution and Bylaws may be proposed by the Bylaws and Standing Rules Committee on behalf of the Board or by written petition addressed to the Secretary signed by twenty percent (20%) of the membership and submitted to the Board for its review and action within 30 days.
2. Proposed amendments with the recommendations of the Board shall be submitted to the membership for vote within three months following the receipt of the petition. Amendments proposed by the Bylaws and Standing Rules Committee may be presented at the Annual Meeting or any general meeting of the MMBC.
3. All proposed amendments must be submitted to the membership at least thirty (30) days prior to the vote on the amendment.


Section B: Voting

These Bylaws may be amended by mail ballot or at any special or regular meeting of the MMBC provided appropriate notice has been given as set forth in Section A above, and with an affirmative vote of the majority of the membership in good standing.

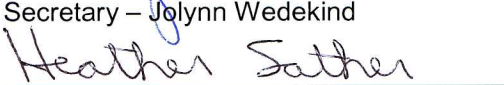
We hereby certify that the foregoing Constitution and Bylaws, consisting of 14 pages, including this page, constitute the Constitution and Bylaws of the Minnesota Mixed Breed MMBC, of Savage, Minnesota, adopted by its Members as of November 6, 2010.



President – Jim Nally



Secretary – Jolynn Wedekind



Membership Director – Heather Sather



Vice President – Kate An Hunter



Treasurer – Denise Nesheim


Johnson